

Oaks-Mission Schools



Return to school plan 2021-2022

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According to the Center for Disease Control

COVID-19 is mostly spread by respiratory droplets released when people talk, cough or sneeze. It is thought that the virus may spread to hands from a contaminated surface and then to the nose or mouth causing infection. Therefore, personal prevention practices (such as hand-washing, staying home when sick) and environmental cleaning and disinfection are important principles that are covered in this guide. Fortunately, there are a number of actions school staff can take to help lower the risk of exposure to and the spread of COVID-19 during school sessions and activities (Center for Disease Control and Prevention {CDC}, 2020).

One of the actions that can be taken to help lower the risk of exposure is the use of face coverings. Face coverings may be challenging for students (especially younger students) to wear in all-day settings such as school. Face coverings should be worn by staff and students (particularly older students) as feasible, and are most essential in times when physical distancing is difficult. Individuals should be repeatedly reminded not to touch the face covering and to wash their hands frequently. Information should be provided to staff, students, and students' families on proper use, removal and washing of cloth face coverings (CDC, 2020).

Symptoms of COVID-19

People with COVID-19 have reported having a wide range of symptoms - from mild symptoms to severe illness. Children have similar symptoms to adults and generally experience mild illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19.

- Cough
- Shortness of breath or difficulty breathing
- Fever
- Chills
- Muscle pain
- Sore throat
- New loss of taste or smell

This list is not all-inclusive. Other symptoms have been reported, including gastrointestinal symptoms like nausea, vomiting, or diarrhea (CDC, 2020).

Universal Precautions Recommended by the CDC

Hand Washing

Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place or after blowing your nose, coughing or sneezing. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces

of your hands and rub them together until they feel dry. Avoid touching your eyes, nose and mouth with unwashed hands.

Physical distancing

Avoid close contact by putting an appropriate distance between yourself and others. Remember that some people without symptoms may be able to spread the virus. Keeping an appropriate distance from others is especially important for people who are at higher risk of getting very sick.

Mask and Face Shields

Cover your mouth and nose with a cloth face cover or a plastic face shield when around others. You could spread COVID-19 to others even if you do not feel sick. Everyone should wear a mask or shield when they have to go out in public, for example to the grocery store or to pick up other necessities. Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove the mask without assistance. The cloth face cover or plastic shield is meant to protect other people in case you are infected.

Cover Coughs and Sneezes

If you are in a private setting and do not have your cloth face covering, remember to always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Throw used tissues in the trash. Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with sanitizer that contains at least 60% alcohol.

Clean and Disinfect

Clear AND disinfect frequently touched surfaces throughout the day.

School Operations

Transportation:

1. All bus drivers will be required to wear a face covering and will be provided with gloves.
2. All bus riders will be required to wear a face covering.
3. Bus windows to be left open for airflow
4. All field trips will be on hold until further notice.
5. Daily cleaning of buses will be mandatory after each route.

Site Screenings:

Staff/Student

1. Staff will enter each site at designated points of entry.
2. Students will have a bus drop off entry point for screening and car riders may have a separate entrance with temperatures being taken before exiting the vehicle. Students will not be allowed to enter the site if running a temperature.
3. Temperatures will be taken upon entrance. Sites will have staff monitor entrance points and temperatures.
4. Face coverings will be available for staff upon request.
5. Teachers will have thermometers available in their classrooms to monitor temperatures throughout the day.
6. Locations will be established to house students who may have symptoms or a temperature of 100.4 degrees or greater.
 - a. If a student's temperature registers 100.4 the student will be placed in the holding room. The temperature will be taken again in 30 minutes and if it reflects 100.4 or higher the parent will be called for pick up.
 - b. The use of blankets, pillows, or other fabric will be prohibited.
 - c. Cleaning will occur upon the exit of the quarantined student/staff.
7. Parents will be notified if the student is symptomatic and schedule a pick-up time and location.

Visitor

1. Visitors at each site will be limited and by appointment only.
2. Visitors will be screened for temperatures and required to wear face covering.
3. A list of questions will be posted and asked upon entrance at the site to assure visitors are asymptomatic.

Registered Nurse

1. OPS will employ a registered nurse to be on site to provide the following:
 - a. Daily site screenings
 - b. Assessment of symptomatic staff/students
 - c. Provide health information to staff/students regarding COVID-19 protocol according to the guidelines from the CDC, state and local health organizations.
 - d. Assist with quarantine and isolation of symptomatic students
 - e. Supply staff and parents with informational support regarding testing facilities, vaccination sites and other information related to COVID-19 as per guidelines of the CDC as well as state and local health organizations.

Child Nutrition

1. Breakfast/lunch locations will be determined by each site. This could be in the classrooms or in the cafeteria with social distancing being taken into consideration.
2. All leftover food will be disposed of.
3. No salad bar option will be available. This will be served in the serving line.
4. All desks and tables will be sanitized after each lunch period.
5. No outside food deliveries will be allowed during the school day.

Classroom Procedures

1. Procedures will be adopted at each site for classroom sanitization.
2. It is recommended that classroom design is created to establish social distancing as much as possible.
3. Classroom doors will be left open.
4. Procedures will be adopted at each site to limit the number of students present in the hallways.
5. Promote good hygiene practices and handwashing.

Recess

1. Playground equipment will be sanitized daily.
2. Each site will determine and set guidelines for the number of students participating in recess.

Athletics and Extracurricular Activities

1. Guidelines for practice will be determined by the athletic director.
2. Sanitization of all equipment will be done on a daily basis.
3. Event guidelines will be determined by the current recommendations of the OSSAA and the CDC.

Site Use By Outside Entities/Visitor and Volunteer Protocols

1. At this time facilities will be closed for outside use.
2. Visitors will not be permitted for classroom parties, meals or other activities.

Facility Cleaning and Sanitization

1. Each site will have a checklist and a timeline of completion for daily sanitization practices.
 - a. Custodians will focus cleaning efforts on high-contact areas such as door knobs, hand wash stations, restroom stalls, paper towel/toilet paper holders and cabinets, soap dispensers, entry door hardware or any other areas that are frequently touched
 - b. Classroom instructors will wipe down high-touch areas in classrooms throughout the day.
2. Necessary Equipment will be provided at each facility for proper cleaning and student safety:
 - a. Touchless thermometers/Infrared touchless thermometer kiosks
 - b. CDC approved disinfectant
 - c. Hand sanitizer/disinfectant wipes
 - d. Drinking fountains will be covered and replaced by bottle fill stations.

- e. Gloves
 - f. Staff face coverings
3. Transportation
- a. Buses will be disinfected each morning. Drivers will focus cleaning efforts on high-contact areas such as handrails, seats, windows, etc. Hand sanitizer and cleaning wipes will be available to students wishing to wipe down their seating area during the route.

Wellness

Health Concerning COVID-19

1. If a staff member or student is confirmed as a positive case of COVID-19 the site shall immediately inform the Administration Office. A representative from the Administration Office will then notify all appropriate agencies. A designated member of the administration team will contact all known contacts of the patient via the most effective means of communication.
2. The site shall identify and close the area of the building where the individual spent more than 30 minutes. Wait for at least 24 hours, or as long as possible before staff disinfects the area with approved cleaners.
3. OPS, along with health officials, will determine if school closure is warranted and what additional measures the school must take to contain exposure.

Return to School Criteria

1. If a child/staff exhibits symptoms with a fever:
 - a. Fever free for at least 72 hours without the use of fever-reducing medications; or
 - b. A medical release from a certified physician.
2. If a child/staff is feverish with no symptoms:
 - a. Fever free for at least 24 hours without the use of fever-reducing medications
3. If a child/staff has a COVID dIAGNOSIS:
 - a. 10 days have passed since the date of the first positive COVID-19 diagnostic test;
 - b. Symptom free and wear a protective face covering for an additional 10 days.

Mental Health & Wellness

1. Behavioral Health Aides will be placed at each site to assist with students' mental health needs. This is in partnership with GLMH.
2. Each site will continue monthly meetings with mental health professionals to discuss students receiving services, referrals, and students needing mental health supports.
3. Continuation of the following:
 - a. Collaboration with Grand Lake Mental health

- b. Safe and Healthy site meetings
- 4. Provide resources for staff self-care
 - a. Health Choice benefit for mental health services
 - b. Professional Development for stress and mental health
 - c. Site team building activities and supports

Academics and Growth

Enrollment

1. Enrollment forms will be distributed to parents by OPS
2. All enrollment forms are found on the school

Calendar

1. OPS has adopted a new calendar which includes the following:
 - a. Front-loaded professional development to address supplemental resources for online learning
 - b. Built-in virtual learning days

Remediation Plan

1. Assessments - to be completed by August 21st.
2. Remediation
 - a. Each site will develop a 6 week plan for reviewing core area standards missed during closure.

Training for Staff, Students and Families

1. Staff needs
2. Student needs
 - a. District-wide on-site student training
 - i. Email
 - ii. Proper care and use of tech devices
3. Family needs
 - a. Tutorial videos and instructional documents will be linked on school website
 - b. Open House
 - i. August 2nd, 2021 4 pm to 6 pm
 - c. OPS and Delaware County Community Partnership will host a Family and Community Resource Fair Back to School Bash where the following will be offered:

- i. COVID-19 vaccine, testing, antibody testing, and related health information

Response to Disease Levels

Level 1: We anticipate opening at this level on August 3rd and reassessing conditions after Labor Day.

- No positive cases of COVID-19 on campus
- No directives from local and/or state agencies to reduce capacities
- School is fully open with COVID-19 well-being protocols in place.
- OPS will offer parents the option of either in person instruction or virtual program (semester long commitment).

Level 2: The increased threat of COVID-19 and or reduced capacity mandated.

- A social distance model will be implemented if the following occur:
 - Health or government officials require reduced capacities
 - The threat has increased due to confirmed or suspected cases on campus
 - OPS officials determine that a reduced capacity is needed beyond what is possible with the number of students present for the in-person model
- Students Previously in the in-person track will transition to a social distance model.
- Students previously on the virtual track will remain in the virtual model.
- The social distance model will consist of 2 days of in-person instruction and 3 days of at-home virtual instruction.

Level 3: Virtual learning for all students due to the increased threat of COVID-19 and/or mandated closure.

- 100% virtual learning platform will be implemented if:
 - Health or government officials direct schools to close in order to mitigate COVID-19 transmission
 - OPS officials determine that closure is necessary

Technology Plan:

1. District-wide one-to-one technology
 - a. Chromebooks for grades 3-12
 - b. Tablets for grades PreK-2
2. Connectivity
 - a. Increased wifi expansion
 - b. Hot spots provided based on district established criteria for need
3. Families will be required to pay a yearly fee for technology usage and insurance.

Instructional Models

| | | |
|-----------|-----------|-----------|
| Option #1 | Option #2 | Option #3 |
|-----------|-----------|-----------|

| ALL ON-SITE Traditional Classroom Setting | ONLINE & ON-SITE Distance Learning | ALL ONLINE Virtual/Online Education |
|--|--|--|
| <ul style="list-style-type: none"> • Remain an OPS student • In-Person learning, conversations and engagement • Social interaction with peers and staff for preparation of living in a connected world • Immediate access to learning commons (library/media center) • Learning Management System (LMS) - Google Classroom and Clever connections for all teachers, students and parents for seamless learning transitions • 24/7 online access to submitted and/or graded assignments • Technology provided • Participate in school sponsored activities and programs | <ul style="list-style-type: none"> • Remain an OPS student • Google Classroom and Clever (LMS) connects all teachers, students and parents for seamless learning transitions • 24/7 online access to submitted and/or graded assignments • Technology and internet provided as needed • Participate in school sponsored activities and programs <p>*This option is for short-term illness/absence due to a health related reason. Doctor documentation must be provided and parents must contact the site for further instruction</p> | <ul style="list-style-type: none"> • Remain an OPS student • Available for all students; grades PreK-12 • Accessible anywhere • Flexible schedule • 24/7 online access to submitted and/or graded assignments • Supervised by OPS certified teachers • Communication between teacher and parent with regular updates provided • Technology and *internet provided as needed • Participate in school-sponsored activities and programs as long as the student is enrolled in one hour during the regular school day and physically on campus during the class period |
| All students automatically enrolled in Option #1 | Contact your building principal for more info on Option #2 | Contact your building principal for more info on option #3 |

**This plan is subject to change based on local, state and federal recommendations for health and safety*